

DAVID R. POFF

603 Parkview Dr St. Johns, MI dpoff79@gmail.com 517-749-2225

OBJECTIVE: Seeking a position within either a well established company or a growing company to both challenge and enhance my organizational and leadership skills, while enabling personal growth and development.

RELEVANT LICENSES AND CERTIFICATIONS:

CDL-A (With airbrakes, hazmat, tanker and doubles endorsement)

OSHA 10 and OSHA 30

Registered Flagger (ATSSA)

Altec Sentry Digger Derricks and Insulating Aerial Devices certified

WORK HISTORY

9/2019-Current ARES St. Johns, MI

Real Estate Apprasier

- **Inspect and appraise properties**
- **Write and file reports**
- **Communicate with clients and banks**

5/2016-9/2019 IBEW Local 665 Lansing, MI

3rd year apprentice
Underground Work
Heavy equipment operating
Commerical Electrical work

5/2015-5/2016 ARES St. Johns, MI

Section 8 Inspector/Apprasier

- **Inspect section 8 housing for the State of MI**
- **Write and file reports**

5/2014-5/2015 IBEW Local 876 Edmore. MI

SubStation Apprentice

- **Hand Digging Trenches and Hole**
- **Concrete Work**
- **Surveying For Site Prep**
- **Servicing Existing Substations**
- **Building New Substations**
- **Operating Boom Trucks and Backhoes**

3/2010-4/2013

Poff Group

St. Johns, MI

Owner

- **Lawn Mowing Service**
- **Snow Removal- Residential and Commercial Properties**
- **Billing and Accounting**
- **Customer Service and Marketing**

8/2003-3/2010

MHSAA/NCAA

Lansing, MI

Referee

- **Officiated high school and college basketball and football games**
- **Served as mentor to upcoming officials**

6/2003-8/2004

Gratiot County Herald

Ithaca, MI

Sales/Advertising Specialist

- **Meeting current and new customers to maintain and/or open accounts**
- **Networking to entice and attract new customers**
- **Active in community relations and activities**
- **Customer service and community relations**
- **Computer Design**

8/2001-3/2002

Aldi Foods

Lansing, MI

Assistant Store Manager

- **Responsible for opening and closing store including handling of money and deposits**
- **Inventory control and restocking-ordering needed merchandise**
- **Strong customer service and experience with problem solving between co-workers – excellent communication skills**
- **Reliable, honest, superb time management skills, and easily able to multi-task and prioritize under pressure**
- **Motivated and self-driven, yet team oriented**